

**Rio Dell-Scotia Chamber of Commerce
Board Minutes October 7, 2022**

The meeting was called to order at 12:02 p.m. Present: Nick Angeloff, president; Jim Brickley, vice-president; Tracy O'Connell, secretary; members Sharon Holt, Susan Pryor and Heather Watkins; community member Julie Woodall; and State Farm Insurance agent Lisa Fryrear.

It was decided to leave a key to Nick's office in the center drawer of the desk in the back office area at the chamber so it's not always on Jim to open up.

The Roaring 20's was discussed as a possible parade theme for the 2023 Wildwood Days parade; Jim said it could be 'penciled in' and Susan said she would see what the fire department thought at the planning meeting.

Nick said he needed to send an invoice to the granting agency for the \$2000 grant to finalize the mural paperwork. Jim said he would follow up with Julia, the artist, about supplying the names that go with the faces on the mural. Jim said someone was needed to take a professional-quality photo, and to do the computer work to drop out the faces and insert a number in each that would create a key associating the names with the faces.

A memo of understanding with Providence/St. Joseph's to house the Community Resource Center was agreed upon and voted by email. Tracy moved, Nick seconded, and Heather, Susan and Jim voted aye. The Resource Center is planning to move in after work is done with wiring and putting down a new floor covering among other changes, according to Nick.

Nick is to meet Julie Woodall at 11:30 p.m. Saturday, Oct. 8 to establish and mark the locations for the Rio Dell kiosks, for which other prep work will be done later. The chamber is having a work day afterwards to move things in the back room of the chamber in advance of the Resource Center move-in.

Lisa Fryrear addressed insurance needs regarding the chamber's tenant, for which she recommended that the Resource Center should add the chamber as 'additionally insured.' She recommended the chamber continue to request that the fire department name it as 'additionally insured' for the parade, and that requesting signed waivers from volunteers and from parade participants was smart.

Heather reported on the holiday decorating contest; a committee has decided to have two categories, residential and business, and businesses can choose whether to have their exterior or their interior voted on. The fire

department is putting up \$1,000 in prize money which will be awarded to first, second and third place winners in both the business and residential categories. In addition, a chamber choice category will be awarded.

Nick or his workers will create the map of houses and businesses that sign up to be voted on; publicity will be by flier, Facebook pages, the chamber website and the newsletter. People will have until Dec. 15 to sign up their home or business, by filling out a Google form online or dropping their information into the slot on the chamber's side wall.

People will be able to vote through Christmas Day with votes tallied afterwards. Laminated signs will direct people to businesses for which the inside is to be voted on, and to the slot where entries and votes can be dropped off at the chamber.

Nick signed the form to go to Cal-Trans during the meeting and it was submitted afterwards for lighting the bridge this holiday season.

Susan said Santa, the fire department truck parade, and a tree donated by Humboldt Redwood Company, were confirmed for the Dec. 3 tree lighting event. The Resource Center will be invited to participate once the new director is on board later this month. Sharon is going to check with the brass and wind sections of Scotia Band to see if either can provide music during the event.

Heather said she would reach out to Nicki, the manager at Scotia Lodge about a networking event.

The meeting was adjourned at 1:04 p.m.

Respectfully submitted,

Tracy O'Connell, secretary