

RIO DELL-SCOTIA CHAMBER OF COMMERCE BOARD MEETING

DATE: March 9, 2018 TIME: 12:00 LOCATION: Chamber Office 406 Wildwood Avenue

EVERY MEETING: Need to sign checks

Board Members: Nick Angeloff, President; Tracy O'Connell, vice president; Sharon Holt, secretary; Jim Brickley, Susan Pryor; Eldon Whitehead, historian; Gabriel Smith

Non-Voting Positions: Melissa Marks, treasurer; Frank Bacik, emeritus

1. CALL TO ORDER: Called to order by Nick at 12:05
2. ATTENDANCE: Jim Brickley, Gabriel Smith, Tracy O'Connell, Melissa Marks, Sharon Holt, Nick Angeloff, Jenelle Palmer
3. ABSENT: Eldon Whitehead, Frank Bacik, Susan Pryor
4. SECRETARY: Minutes of January and February have been approved by consent and sent to PSA.
5. TREASURERS REPORT: BALANCE AS OF 03/01/2018 Savings: \$2,563.86 Checking: \$7016.002
6. COMMITTEE REPORTS/OLD OR ONGOING BUSINESS:

ONGOING BUSINESS:

FACILITIES:

Pending a final vote expected to take place on Saturday March 10, 2018, Adam Dias notified the Chamber that the Eagle Prairie Arts District is intending on vacating the Chamber building. At this time, they intend to pay rent through the 30th of April. The Chamber has also heard that Glenn White is intending to pursue space in the Industrial Park and is anticipating also vacating. This leaves a shortfall in the income for the building which the Chamber does not have the resources or the desire to compensate for.

Nick Angeloff presented an option to the chamber which is described in the following motion:

Sharon Holt moved; Tracy O'Connell seconded; to relocate the entire Chamber model, including Chamber Office and Visitor's Center to the premises of Nick Angeloff's new office space located two doors north of the Chamber Office on Wildwood Avenue. The Chamber would continue to be the facilitators of the Stimulator Program and pay rent directly to Nick based on current participation in the Incubation program. The Chamber will also provide payment for use of phone and internet service. Call for vote: passed unanimously, Nick Angeloff abstained.

The Chamber of Commerce will move two doors down to the little yellow office. Nick will handle the notice to Rory for the current building and Melissa will send the 30 day notice to the landlord on April 1, 2018. Natalya volunteered to continue to staff the Visitor Center on Friday's.

Note was made that the Fire Department is planning to complete their proposed upgrade which includes an office for the Department, at which time the old library office will be vacated and the Chamber may potentially move back to that space. The space had previously been donated by the City to the Chamber.

COMMUNITY GARDEN:

Report was made that we need to establish a dedicated checking account specifically for facilitating the Community Garden business. The current signers on our accounts are Tracy O'Connell, Jim Brickley, Nick Angeloff and Susan Pryor. Two of these will need to connect with CCCU to establish this account.

Nick Angeloff moved that we add Gabriel Smith, board member, to the authorized signers for the original account and allow three eligible signers on the Garden Account. Jim seconded; passed unanimously. Gabriel Smith abstained. Tracy and Jim agreed to meet at CCCU on Monday 3/12/2018 to establish the new account.

NEW BUSINES:

The decision to relocate to a considerably smaller space led to the discussion of how to store the Holiday Decorations. Suggestion was made to look into the rental of a storage unit, however the cost would be out of range of the Chamber on a long term basis. Suggestion was then made to approach Humboldt Redwood or the City of Rio Dell for storage space. GABRIEL SMITH THEN VOLUNTEERED TO ALLOW THE CHAMBER TO STORE THE HOLIDAY DECORATIONS IN THE ATTIC OF ROOT 101.

Tracy noted that a request had been made by Sharon to provide a donation membership to Harland Law Firm LLP for 2018 for the donation of envelopes to the Chamber. The business also allows occasional small job copying and grants time off to the Secretary for the attendance of the monthly Board Meeting.

Nick made motion to donate 2018 membership to Harland Law Firm LLP; Tracy seconded; approved unanimously. Sharon abstained.

Discussion ensued Re: the internet and phone service and as Nick is negotiating these services for his business, he will gather more information for the Chamber on the service and costs as they relate to the Chamber's needs. ITEM TABLED TO NEXT MEETING.

DECORATIONS: (preparation begins January & February)

Melissa reported that the City of Rio Dell has approved to expense \$1,500.00 to the Chamber for the purchase of Holiday Decorations for 2018. She also noted that there is \$1,800.00 remaining from the 2017 decoration fund drive.

Nick presented a proposal to purchase 15 "Shooting Stars" for the 2018 Holiday Decoration Program at a cost of \$3,000.00. He has negotiated with the vendor for a 25% discount for early purchase. These are pole mounted decorations that are also suitable for any patriotic display as they display red, white, and blue. Nick noted that we also need to fund \$800.00 for the additional 40 feet of garland needed to complete the 2017 display package.

Sharon moved that we approve the expenditure of \$3,000.00 for the Shooting Stars. Tracy seconded, passed unanimously.

Discussion ensued and the goal of 2018 will be to fund the purchase of the garland, the purchase of the Fresh Cut Tree (which will be ordered by Root 101 for cost), more lights for the Memorial Park Display, and additional appropriate decorations for the tree. Having this goal set early will allow for the potential to find sponsors for specific areas of the Decorating Plan.

Jim and Nick will look into the possibility and cost of lighting for the Eagle Prairie Bridge, which will re-open in October after being freshly painted.

Jim will also pursue the possibility of laser lighting for the Scotia Bluff area. If accessible for lights, he has offered to locate them on the roof of his house, as it has a direct line to the Bluff. Research will have to be done as to the potential for permits need and if there is a FAA component to such lighting.

More discussion was volleyed on the possibility of sponsors for decorations and it was also determined that we will approach the Rotary Club for the feasibility of putting up military service flags (similar to the ones in Fortuna) for Rio Dell veterans. It was noted that the hangers need to be replaced as well on the existing poles.

Melissa reported that the City approved the rental of the lift to remove the lights from the trees in Memorial Park. Jim will pursue. Melissa will take the receipt to the city for reimbursement.

Gabriel reported that Root 101 will be having an Anniversary party April 21. There will be activities and the usual suppliers and supporters on hand. Chamber will do a spot in the newsletter. Root 101's second location in Redway will be moving to the old Daizy's building.

RENT: see above, under facilities.

MEMBERSHIP LETTER: (preparation, stickers, begins September, letter approval October, distributed December)

Memberships are coming in and Sharon is generating a current membership list which will be able to mail merge for the 2019 membership drive.

NEWSLETTER: Distributed on March 9, 2018. Harry Pulver has offered to generate the Newsletter to help ease some of Nick's responsibilities.

ADVERTISING LETTER: (December) No Report

ART ON THE BOULEVARD: The Elk is the next statue in the queue and is waiting the City establishing the pedestal.

WILDWOOD COMMITTEE MEETING REPORT: (preparation begins January)

Sharon and Jim attended the Wildwood Meeting and reported that there is a necessity for the Chamber to modify our presentation concerning the Chamber involvement with the Parade. The first meeting for the Committee is held on the 4th Thursday of February every year and the Chamber needs to have our proposal prepared at that time to facilitate the planning of the parade festivities. This will prevent the Chamber from having to wait for direction and will allow for the continued pursuit of the themed participators. By presenting a theme early in the planning, the Chamber will be able to communicate with potential participants to encourage involvement. Discussion ensued as to the vision for the parade and as such the 2018 Wildwood Parade Festivities approved by consent are as follow:

Parade theme: 1918 retrospective. Armistice... the agreement that ended WW1.

Grand Marshall: Rio Dell/Scotia Veteran.

Potential participants:

Weekend Warriors.

Sons of the Golden West.

VFW... all posts

Mounted Posse

Color Guard

Flag Display

Dixie Gators...Dixieland Band, Chamber Float (Confirmed)

Shriners

Discussed the possibility of staging walkers at the Fire Hall to be integrated into the parade from there.

Sharon will attend the March Wildwood Meeting to present the Chamber Parade Itinerary.

ELECTION OF OFFICERS/DIRECTORS: (August)

WEB SITE:

SCHOLARSHIP:

AVENUE OF THE GIANTS SIGN: (June, payment due Sept)

Next meeting April 6, 2018

Adjourned 1:12

Submitted by Sharon Holt, Secretary