

RIO DELL-SCOTIA CHAMBER OF COMMERCE BOARD MEETING

DATE: December 1, 2017 TIME: 12:00 LOCATION: Chamber Office 406 Wildwood Avenue

EVERY MEETING: Need to sign checks

Board Members: Nick Angeloff, President; Tracy O'Connell, vice president; Sharon Holt, secretary; Jim Brickley, Susan Pryor; Eldon Whitehead, historian; Gabriel Smith

Non-Voting Positions: Melissa Marks, treasurer; Frank Bacik, emeritus

1. CALL TO ORDER: 12:05, BY: Tracy O'Connell
2. ATTENDANCE: Nick Angeloff, Sharon Holt, Tracy O'Connell, Melissa Marks, Susan Pryor, Jim Brickley, Gabriel Smith
3. ABSENT: Eldon Whitehead, Maggie Whitehead, Frank Bacik
4. SECRETARY: Minutes of last meeting approved by consent, no corrections or additions. Oct & Nov minutes on website
5. TREASURERS REPORT: BALANCE AS OF 12/01/2017 Savings: Holding Same Checking: \$469.72
6. COMMITTEE REPORTS/OLD OR ONGOING BUSINESS:

ONGOING BUSINESS:

FACILITIES: EPAD will continue with specific space. Nick will check on Humboldt Erosion Control Rodney Smith: Glenn Smith and Nick Angeloff, each 300. Formal rental agreement will be drafted by Nick. Nick will do subleases. Unanimous okay to allow Nick to proceed on the rental agreement. Details will be hammered out and the agreements will be presented to the renters for signature. Incidentals such as bathroom supplies, trash, PG&E, and water use will need to be covered by entity other than Chamber. Chamber will provide public Wi-Fi. The copier, copier paper, and any office incidentals are for Chamber use. Each renter will be responsible for their own business office supplies and equipment, as well as coffee and any associated items. Discussed the possibility of reducing the amount of lighting in the building as a conservation measure. Decision tabled for further discussion. The lights over the door are LED.

Xmas lights and 2 more cutouts were retrieved from the yard and those will go up on the building and Rio Dell sign.

MEMBERSHIP LETTER: Letter has been approved Eldon Whitehead has added it to the history site as well as on the Chamber website. Melissa will get the application converted from Word to PDF. Timing for sending of the letters will be dependent on the time of the receipt of the membership letter for 2018.

ADVERTISING LETTER: Draft of advertising letter has been disseminated via email and will be sent out after revision and approval.

HRC is sending a check of unknown amount.

Nick moved and Tracy seconded to pay for the hardware (\$103.19) to hang the light out of the regular checking. Passed Unanimously.

HAF has been included in the Xmas funding; all Xmas money has been utilized.

Change gabrielsmith1001@gmail.com

DECORATIONS: Lights are complete. More garland will be purchased after the first of the year during the after season sales.

Discussed the projection for Holiday Decorating goal is to build on the lights on the boulevard for 2018; build on 2019 lights on the bridge; and Christmas market at Fire hall for 2020.

Only viable if there are people coming to RD.
Silver memberships are still coming in.
Cities monies are spoken for by Xmas.

ANNUAL DINNER: Dec 18th. Monday club at 6:00.

FAMILY ART DAY: making the space available to the public resource center family art day in January. 25 people to practice family art. Humb. State folks are providing art supplies. Another consideration is how to adapt the space and consideration on making the space available 12:00-3:00. Public space is from the front door to the back wall. Rental space fee for difference between sponsoring a space and using the space rent.

NEWER BUSINESS:

Scholarships for 8th graders. School determines who needs to get the monies. Chris Cox at Scotia school. Discussion: Nick will talk to Chris Cox. Nick moved to do \$50 scholarship at both schools. Second by Sharon. Passed. Unanimously.

Web: ongoing topic how to utilize the website more. Table to next month pending the attendance of Eldon. Link to silver members. Link to businesses. Link to membership as desired. Listing of the membership needs to be modified. Membership list needs to be sent to PSA. Discussion on how to have the membership listed ensued and general agreement was that format needs to be modified to be better accessible.

Resource center wants to do the community garden and run the money through the CoC.

Discussed and generally agreed that a separate checking account would need to be set up for the facilitating of the Community Garden money. \$40.00 per space. All money is likely to go to the church with a possibility of 25% for CoC.

Nick moved and Tracy seconded that the Chamber will be the umbrella and facilitate monies received for the Community Garden which will be maintained in a separate account from the Chamber business. Passed Unanimously.

Election of officers/directors: Committee will be formed review the procedure of election of directors and officers. Nominate the board members from the membership and vote from the membership.

Adjourned 12:55

Submitted by Sharon Holt, secretary.